



**GENERAL BUSINESS LICENSE/FOOD VENDING APPLICATION**

**ANNUAL FEE \$100**

The undersigned herewith makes application to the City of Valley Center, Kansas for a General Business License or Food Vending License for the period from \_\_\_\_\_, 20\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_, under the provisions of Valley Center City Code Chapter 5.32, and herewith submits the following information:

1. Name of Applicant: \_\_\_\_\_

2. Name of Business: \_\_\_\_\_

3. Address of Applicant: \_\_\_\_\_

4. Address of vendor location: \_\_\_\_\_  
(Attach Site Plan to Application)

5. Mailing Address of Applicant (if different): \_\_\_\_\_

6. Daytime Telephone Number: \_\_\_\_\_

7. Proposed Hours of Operation: \_\_\_\_\_

8. Number of Vehicles to be licensed: \_\_\_\_\_

9. Vehicle Make/Model & License Plate Numbers for Each Licensed Vehicle:

(Make/Model)

(License Plate #)

_____	_____
_____	_____

Name(s) and Driver's License Number of Each Driver/Operator:

(Name Driver's and DOB)

(D/L # and D/L State)

_____	_____
_____	_____
_____	_____

10. Type of Vendor

<input type="checkbox"/> <b>ICE CREAM</b>	<input type="checkbox"/> <b>SHAVED ICE</b>
<input type="checkbox"/> <b>FOOD TRUCK</b>	<input type="checkbox"/> <b>OTHER</b> _____

11. Character References

NAME	ADDRESS	PHONE #

12. Liability Insurance Requirements:

Each holder of a license shall provide proof of liability insurance. The certificate shall:

- verify insurance status and set forth limits
- state policy number, insurer, effective and expiration date of each policy
- be signed by an agent of an insurance carrier authorized to conduct business in the State of Kansas

13. Verification of Certificate from the County Health Department:

14. Have you, the applicant or any individual representing your company within the City Limits ever been convicted, pled guilty or nolo contendere to any crime or any ordinance violation moral turpitude within the preceding five years? If yes, list the individuals name, the place and nature of the offense:

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I, \_\_\_\_\_, the above named applicant, hereby agree to comply with all rules and regulations prescribed by the City of Valley Center, Kansas, relating to Food Vending and do hereby agree to immediate revocation of my food vending license by proper officials of the City for any violation of such laws, rules and regulations.

✓ License fee paid \$\_\_\_\_\_ and copies of insurance certificate(s) attached

\_\_\_\_\_  
Signature of applicant

Application has been reviewed by Police Department by: \_\_\_\_\_

Recommendation: \_\_\_\_\_approve \_\_\_\_\_deny

I have examined this application and do hereby: \_\_\_\_\_ (approve) or \_\_\_\_\_ (deny) that it meets the requirements of the Code of the City of Valley Center, Kansas.

\_\_\_\_\_  
Planning and Zoning Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date